

## **SECTION-I**

No. - **Comp-75/11-12/02**

Dated at Balasore the **8<sup>th</sup> Dec 2011.**

### **NOTICE INVITING TENDER**

Sealed Tenders are hereby invited by the General Manager Telecom District, Balasore, on behalf of the CMD, BSNL from experienced and reputed firms/dealers for supply of Computer Stationeries. The Tender document can be obtained from the SDE (IT), Office of the General Manager Telecom District, Balasore, PO/Dist-Balasore-756001, on production of demand Draft of Rs.520/- drawn on any scheduled bank stationed at Balasore in favour of A.O. (Cash), BSNL,O/o GMTD. Balasore on any working day between **11:00 Hrs to 13:00 Hrs from 09-12-2011 to 2-1-2012** or Tender paper can be downloaded from tender section of our website **[www.orissa.bsnl.co.in](http://www.orissa.bsnl.co.in) ( Balasore page)** & a demand draft or banker's cheque of **Rs.520/-** in favour of **A.O. Cash, BSNL O/o the GMTD, Balasore** should be submitted along with the technical Bid document as the cost towards the tender paper. Such bids without the cost of tender paper will be rejected straight forth. Approximate cost of the tender is Rs 4,30,000/-(Rupees Four Lakhs Thirty Thousands only) it may vary subject to field requirements.

#### **Details of work**

NAME OF THE WORK	Approximate estimated cost	EMD
Supply of Computer Stationeries at Balasore SSA	Rs.4,30,000/-	Rs.8,600/-

Non-interest bearing Earnest Money in the form of Bank Draft/Banker's cheque for Rs. 8,600/- (Rupees Eight Thousands Six Hundred ) only from any Scheduled Bank drawn in favour of the Accounts Officer (cash), BSNL, O/o GMTD, Balasore must be attached along with the Tender offer.

Tender to be deposited in the tender Box kept with	<b>AGM (HR &amp; ADMN), O/o GMTD, Balasore.</b>
Tender will be received up to	<b>13:00 hrs of 3-1-2012</b>
Time & date of opening of the tender	<b>16:00 hrs of 3-1-2012</b>
Venue of opening of Tender	<b>Office Chamber of AGM (HR &amp; ADMN), O/o GMTD, Balasore.</b>

#### **A. Eligibility criterion for the above works :**

- i) The bidder should have Certificate of incorporation/registration .
- ii) The bidder should have Articles of memorandum of Association/Certificate of registration of firm in case of partnership firm. For Proprietary shop any document validating the address or ownership of shop.
- iii) The bidder should have VAT Registration of the firm along with TIN No. / OST No.
- iv) The bidder should have Certificate from the manufacturing Co. regarding Dealership/Distribution ship.
- v) The bidder should have Valid PAN Card

#### **B. Period of Contract:**

The contract will remain valid for a period of one year from the date of signing of agreement. However the GMTD, Balasore reserves the right either to reduce or extend the contract period for another one year in the interest of service and administrative grounds.

If holiday or bandh is declared for some reason on the date of opening of tender then tender will be opened on the next working day.

**AGM (HR & ADMN)  
BSNL, O/o GMTD, Balasore.**